

The Bath County School Board met in a Regular Meeting on Tuesday, January 7, 2014 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Bath County High School.

PRESENT: Mrs. Rhonda R. Grimm, Board Chair
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Amy R. Gwin, Board Member
Mr. William K. Manion, Board Member
Dr. Ellen R. Miller, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Sharon P. Fry, School Board Deputy Clerk

Mrs. Rhonda Grimm, Board Chairman, called the meeting to order at 5:35 p.m. p.m. with all members present except Dr. Miller who arrived at 5:40 p.m. **13-14: 150
CALL TO ORDER**

**On motion by Mrs. Lowry and seconded by Mrs. Gwin, the Board (4-0 vote) convened in a closed meeting at 5:38 p.m. to discuss the appointment of specific personnel, a student discipline matter, an application for non-resident student status, student reports, superintendent evaluation, parent concern, teacher licensure, and a bus incident. 13-14: 151
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

**On motion by Mrs. Lowry at 7:06 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 13-14: 152
CERTIFICATION OF
CLOSED MEETING**

Mrs. Grimm called the meeting to order at 7:06 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer. **13-14: 153
CALL TO ORDER FOR
PUBLIC MEETING**

**On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) amended the agenda to postpone the budget work session presentations until the scheduled January 23 budget work session at 5:30 PM at SAB. On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) further amended the agenda with the addition of Item 12. - D. to Superintendent’s Report - Action – Consideration of a Resolution to Steve Troxell, Director of Head Start. 13-14: 154
APPROVE OR
AMEND AGENDA**

On motion by Mr. Manion and seconded by Mrs. Gwin, the Board (5-0 vote) approved the consent agenda as presented:

**13-14: 155
APPROVE
CONSENT AGENDA**

- **Minutes**
December 3, 2013 Regular Meeting
- **Claims**
Mr. Justin Rider, Business Manager, presented an overview of expenditure summary and a reconciled December 2013 revenue summary. General Fund Payroll 67613-67624, 67632-67643, Bills – 67625-67631, 67644-67712, Direct Deposit 2076-2078, and Food Service Payroll 10269-10273, 10274-10278, Bills – 10279-10286, Direct Deposit 2076-2078.
- **Reports**
 - Attendance
November 2013 ADM: BCHS 252.27, MES 109.00, VES 242.33, for a total of 603.60.
 - Cafeteria, November 2013
 - Maintenance, December 2013
 - Transportation, December 2013

There were none to be heard.

**13-14: 156
PUBLIC COMMENTS**

- On motion by Mrs. Gwin and seconded by Mr. Manion, the Board (5-0 vote) appointed **Mrs. Cathy Lowry** as 2014 Chairman.
- On motion by Mrs. Gwin and seconded by Mr. Manion, the Board (5-0 vote) appointed **Dr. Ellen Miller** as 2014 Vice-Chairman.
- On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (5-0 vote) made the following appointments:
 - **Mrs. Sue Hirsh** - Clerk of the Board
 - **Mrs. Sharon Fry** - Deputy Clerk
 - **Mr. Justin Rider** - Fiscal Agent
 - **Mrs. Sue Hirsh** - Deputy Fiscal Agent
 - **Mr. J. Chris Singleton** - School Board Attorney
 - **Mr. Paul Lancaster** - Superintendent’s Designee
 - authorized **Mr. Paul Lancaster** as a back-up for signatures in the absence of the Superintendent (DOE approval until January 31, 2015)
- On motion by Mrs. Gwin and seconded by Mr. Manion, the Board (5-0 vote) approved the appointment of **Mrs. Cathy Lowry** as **VSBA Delegate** and **Dr. Ellen Miller** as **Alternate Delegate**.
- On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (5-0 vote) adopted **2014 Meeting Dates, Times & Locations** as presented.

**13-14: 157
SCHOOL BOARD
ORGANIZATIONAL
MEETING**

Mrs. Hirsh recognized principals during Virginia School Principals Appreciation Week January 5-11, 2014 as declared by Governor Robert F. McDonnell. Mrs. Hirsh commended Sarah Rowe, Allison Hicklin, and Crystal Coffman on their efforts to promote student achievement in a positive environment.

**13-14: 158
GOOD NEWS IN BATH
COUNTY SCHOOLS**

Mrs. Rowe advised Mr. Pasco to stay indoors and keep warm tonight.

**13-14: 159
STUDENT
REPRESENTATIVE'S
REPORT**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (5-0 vote) approved the appointment of **Kimberly Call to the Substitute Teacher list.**

**13-14: 160
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mr. Manion and seconded by Mrs. Gwin, the Board (5-0 vote) approved the appointment of **Lisa Jessee as MES & VES School Nurse.**

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (5-0 vote) allowed **Student A to return to school.**

On motion by Mrs. Gwin, and seconded by Mr. Manion, the Board (5-0 vote) **approved Student B as a non-resident student for the remainder of the school year.**

Mrs. Hirsh outlined the following preliminary projects identified on the CIP for consideration thus far:

**13-14: 161
CONSIDERATION
OF CAPITAL
IMPROVEMENT PLAN**

- School Bus Replacement – 65 Passenger with Cameras) – alternating years
- Auditorium Project (BCHS) Dehumidification, Curtains, Carpet, Stage floor)
- Parking Lot Project (BCHS) Lights, Surface, Drainage, Lining
- Vehicle Replacement
- Locker Replacement (BCHS)
- Restroom Project (BCHS, MES, VES)
- Gym A/C (BCHS, VES)
- ~~Refinish Gym Floor (BCHS)~~ - Removed as it does not meet CIP criteria
- Football Field Crowning with Sprinklers
- ~~Cameras on School Buses (11 cameras needed)~~ – Removed – does not meet CIP criteria
- Playgrounds (MES, VES)
- ~~Paving (MES)~~ – Removed – does not meet CIP criteria

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (5-0 vote) **approved the FY2014-2015 through FY 2018-2019 Capital Improvement Plan project as amended and authorized Mrs. Hirsh to forward the request to the Planning Commission.**

Please note **attachment A** - Proposed Capital Improvement Plan Requests, which outlines priority order and fiscal year requests.

Mrs. Hirsh said no new courses have been added to the upcoming school year Program of Studies. She noted a single change that designated the Economics and Personal Finance course for sophomores, juniors and seniors only.

**13-14: 162
BCHS 2014-15
PROGRAM OF STUDIES**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (5-0 vote) approved the BCHS 2014-2015 Program of Studies as presented.

Mrs. Hirsh recommended the approval of a resolution of appreciation for Mr. Steve Troxell, Head Start Director. Mrs. Hirsh said Mr. Troxell has worked with the Bath County Head Start/Preschool program since its inception in 1994. She said he plans to retire at the end of February.

On motion by Mr. Manion and seconded by Dr. Miller, the Board (5-0 vote) **authorized the Superintendent to write a resolution of appreciation to Mr. Steve Troxell, Director of Head Start.**

**13-14: 163
RESOLUTION TO MR.
STEVE TROXELL,
DIRECTOR OF
HEAD START**

Informational items for Board members included: Millboro Elementary School property survey by Hicklin Land Surveying, LLC.

**13-14: 164
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

Ms. Kim Manion, MES teacher, spoke in support of playground and restroom renovations.

**13-14: 165
PUBLIC COMMENTS**

Mrs. Gwin

- Thanked all three principals and expressed appreciation for all their hard work.
- Thanked the press for their attendance and folks who attended the meeting.

Dr. Miller

- Thanked everyone for attending the meeting on such an arctic air evening.
- Wished everyone a Happy New Year.

Mr. Manion

- Thanked everyone who attended the meeting tonight and wished everyone a good New Year.

Mrs. Grimm

- Thanked everyone for coming out to the meeting including teachers, staff, press, and administrators.

Mrs. Lowry

- Excited for the opportunity to chair the meetings; to work with great staff; great students; and excited to get back into the swing of things at school. Thanked everyone for all their support.

**3-14: 166
ITEMS BY BOARD
MEMBERS**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (5-0 vote) convened in a closed meeting at 8:13 p.m. to discuss a parent concern and superintendent evaluation.

**13-14: 167
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Mrs. Gwin at 11:38 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

13-14: 168
CERTIFICATION OF
CLOSED MEETING

On motion by Mrs. Grimm and seconded by Mr. Manion, the Board (5-0 vote) with the Superintendent's concurrence, voted to simultaneously terminate the Superintendent's contract ending June 30, 2014 and appoint Carlyn Farrell "Sue" Hirsh as division superintendent to a term of four years beginning July 1, 2014 and ending June 30, 2018.

13-14: 169
ACTION FOLLOWING
CLOSED MEETING

The Board adjourned the meeting at 11:39 p.m.

13-14: 170
ADJOURNMENT

**BATH COUNTY PUBLIC SCHOOLS
PROPOSED CAPITAL IMPROVEMENT PLAN REQUESTS
FY 2014-2015 through FY 2018-2019**

Approved by School Board: January 7, 2014

PRIORITY	PROJECT	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
1	School Bus Replacement (65 passenger with Cameras)	(2) \$181,196	(1) \$95,128	(2) \$199,768	(1) \$104,878	(2) 220,244
2	Auditorium Project (BCHS) Dehumidification (\$67,772) Curtains (\$16,610), Carpet (\$11,200), Stage (\$3,840)	\$67,772	\$31,650			
	Parking Lot Project (BCHS) (Lights, Surface, Drainage, Lining)		\$175,000			
	Vehicle Replacement		\$35,250 Truck			
	Locker Replacement (BCHS)		\$47,500			
3	Restroom Project (BCHS- \$68,202, MES - \$35,739, VES - \$39,132) Boy/Girls Locker Rooms, Public Restrooms	\$68,202 (BCHS)	\$74,871 (MES, VES)			
	Gym A/C (BCHS, VES)				\$58,352	
	Football Field Crowning (\$82,500 with Sprinklers)			\$82,500		
	Playgrounds (MES, VES) (\$31,000) (Borders & Resilience Surface)		\$31,000			

The Bath County School Board met in a Budget Work Session on Thursday, January 23, 2014 at 5:30 P.M. at Bath County School Administration Building.

PRESENT: Mrs. Catherine D. Lowry, Board Chair
Dr. Ellen R. Miller, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mrs. Amy R. Gwin, Board Member
Mr. William K. Manion, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Sharon P. Fry, School Board Deputy Clerk

Mrs. Cathy Lowry, Board Chairman, called the meeting to order at 5:35 p.m. with all members present. **13-14: 171 CALL TO ORDER**

On motion by Mrs. Gwin and seconded by Mrs. Grimm, the Board (5-0 vote) approved the agenda as presented. 13-14: 172 APPROVE OR AMEND AGENDA

There were none to be heard. **13-14: 173 PUBLIC COMMENTS**

A. Budget requests presented by:

- Mrs. Lumina Shifflett, Director, School Nutrition and Wellness
- Mr. Ronnie Liptrap, Jr., Pupil Transportation Director
- Mr. Mark Cook, Maintenance Director
- Mr. Paul Lancaster, Director, Technology, Testing & Administrative Services
- Mrs. Sarah Rowe, BCHS Principal
- Mrs. Allison Hicklin, MES Principal
- Ms. Crystal Coffman, VES Principal
- Mrs. Jane Hall, Director, Special Education, Pupil Personnel Services, & Preschool

13-14: 174 BUDGET DISCUSSION

B. Revenue / Enrollment Projections

Mr. Rider, Business Manager, presented slides/worksheets referencing the following:

- Comparison of Governor Budget to Current Budget as of January 23, 2014
- Changes in Health Insurance Costs
- Changes in Virginia Retirement System Costs
- Teacher Salary Scale Revisions
- Administration I, III, and V Salary Scales

C. The Current Budget Plan (Draft #1) for 2014-2015:

- No additional staff.
- 2% salary increase for regionally comparative positions. \$38,898 including fixed charges for FY 2014-2015.
- Continue the phasing-in of salary scales for positions not regionally comparative over a three year period (Year 2 of 3). \$32,516 including fixed charges for FY 2014-2015.
- Governor’s change in VRS rates for employment classifications.
- Governor’s Introduced Biennial Budgeted Revenues.

**13-14: 174 (Con’t.)
BUDGET DISCUSSION**

Mrs. Hirsh updated the Board on a recent meeting regarding supplemental/stipend pay. The committee plans to meet again and will make recommendations to the Board at a later date. Mrs. Hirsh said current supplements are included in budget draft #1. An upcoming meeting with DSLCC may provide dual enrollment tuition costs.

Mr. Rider provided budget draft #1 revenue summary information based on 597 students for SY2014-15.

Mrs. Gwin asked Mrs. Hirsh to provide information regarding secretaries and specifically addressed School Administration Building secretaries. Board members also discussed a desire to employ an additional school resource officer at the elementary schools.

**13-14: 175
INFORMATION
REQUESTS FOR NEXT
BUDGET WORK
SESSION**

The next Budget Work Session will be held on Thursday, February 13, 2014 at the School Administration Building from 5:30 to 7:30 PM. February 17, 2014 is the alternate date for the Budget Work Session.

A Joint Work Session with the Board of Supervisors is scheduled on Tuesday, February 18, 2014 at the School Administration Building at 6:30 PM.

The Board adjourned the meeting at 6:56 p.m.

**13-14: 176
ADJOURNMENT**